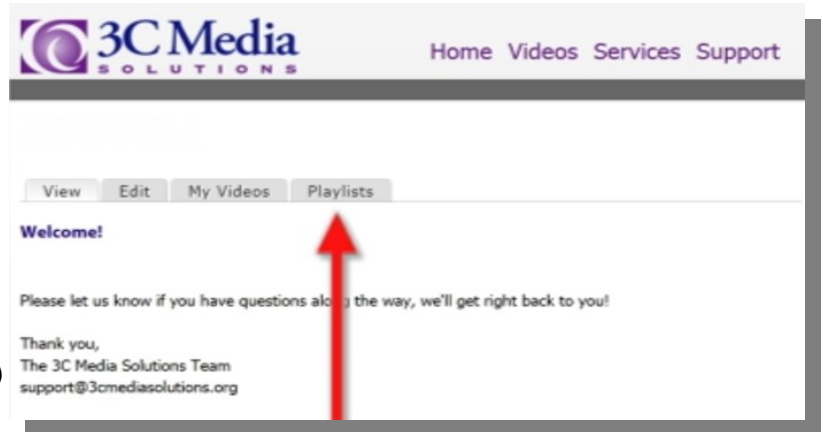


How To: CREATE PLAYLISTS

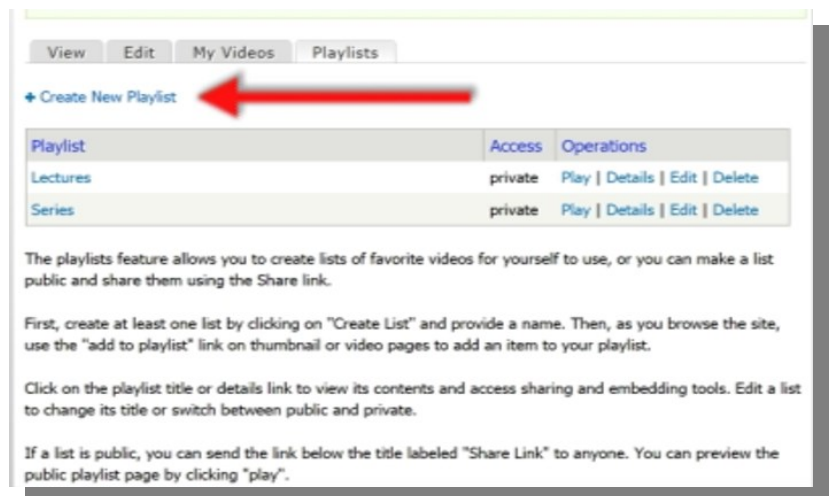
The Playlist allows you to create many different playlists for your own use or to share with others. It's simple to do and only takes a few seconds to learn how to create one.

Click on the **Playlists** Tab. (Figure 1)



(Figure 1)

To create a playlist Click **CREATE NEW PLAY LIST**. (Figure 2)



(Figure 2)

Provide a **Name** for the playlist. Then choose if you want it to be **Public**, **Protected** or **Private**. **Public** lists may be listed on the *3C Media Solutions* web site. **Protected** lists are not listed and require a unique link and access. **Private** lists are visible only to you. Click **SAVE**. (Figure 3)

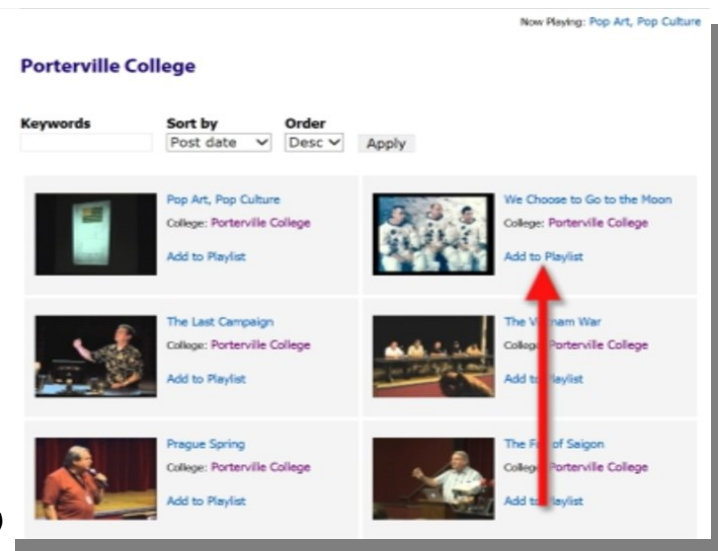


(Figure 3)

If you have questions or want more information you can e-mail **3C Media Solutions** at support@3cmediasolutions.org or call at 760-744-1150 extension 1543.



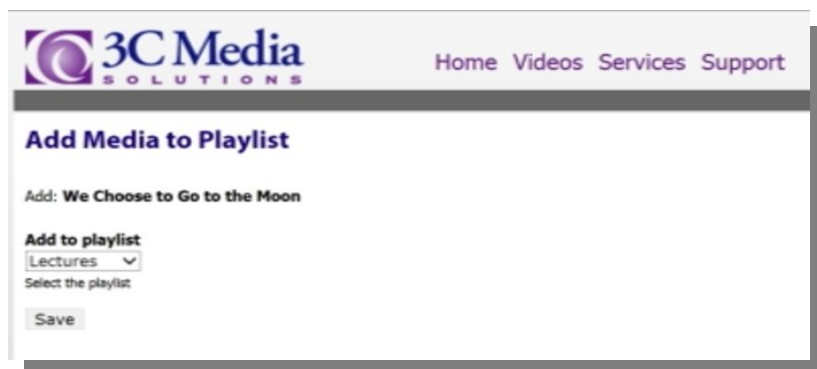
Now **Browse** the site to find a video you want to include in your list, then Click **ADD TO PLAYLIST** to add videos to your saved list. (Figure 4).



(Figure 4)

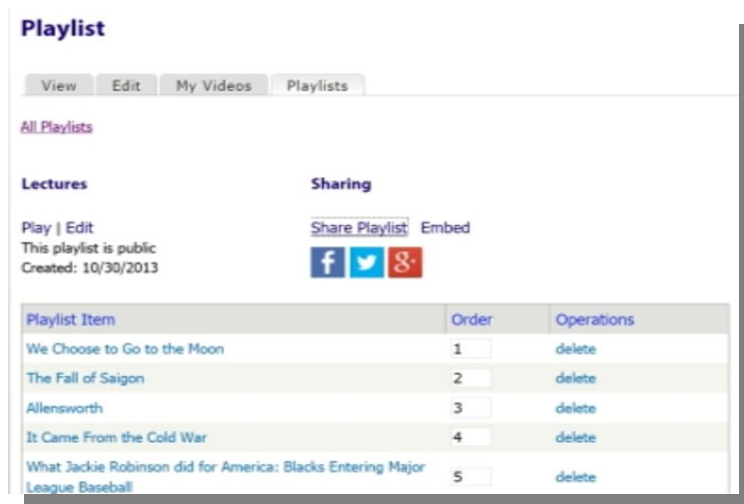
You will be directed to the **ADD MEDIA TO PLAYLIST** screen. There you will see the title of the video you selected. On this page you can choose which Playlist the video is to be located. (Figure 5)

Click **SAVE**.



(Figure 5)

Once your playlist is complete you can now change the *order* of the videos, *edit* it, use the *embed code* or *share* the list. You can also *delete* any video from your list. Note that if you delete a video from your list you will NOT delete it from the 3C Media Solutions web site. (Figure 6)



(Figure 6)

If you have questions or want more information you can e-mail **3C Media Solutions** at support@3cm mediasolutions.org or call at 760-744-1150 extension 1543.



To change the order of the videos just change the numbers in the **ORDER** column, then click **SAVE ORDER**. (Figure 7).

Playlist Item	Order	Operations
We Choose to Go to the Moon	1	delete
The Fall of Saigon	2	delete
Allensworth	3	delete
It Came From the Cold War	4	delete
What Jackie Robinson did for America: Blacks Entering Major League Baseball	5	delete
Lucy's Legacy	6	delete
Buffalo Soldiers in the Sierra Nevada	7	delete
War Stories 1 - Palomar College	8	delete
War Stories 2 - Palomar College	9	delete
An Evening at Yoshi's, Part One	10	delete
An Evening at Yoshi's, Part Two	11	delete

(Figure 7)



You can even **EMBED** your list on to any of the services that will allow you to embed code for your educational use, or simply share the playlist link. (Figure 8)

Share Playlist [Embed](#)

980 x 400

```
<iframe
src="http://www.3cm mediasolutions.org/playlists/
embed/65?key=&width=980&height=400"
width="980" height="400" scrolling="no"
allowfullscreen frameborder="0"></iframe>
```

(Figure 8)

Playlist	Access	Operations
Lectures		
Share Link: http://www.3cm mediasolutions.org/playlists/65	public	Play Details Edit Delete
Series	private	Play Details Edit Delete
Astronomy	private	Play Details Edit Delete